

# **JEFFERSON COUNTY RURAL WATER DISTRICT #13**

**1951 Wellman Rd. Lawrence, KS 66044**

**785-842-1502**

## **MONTHLY BOARD MEETING AGENDA**

**August 18, 2022 – 7:00 p.m.**

**LOCATION: District Water Office - 1951 Wellman Rd.**

**Please join my meeting from your computer, tablet or smartphone.**

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**Access Code:** 782-010-509

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### **CALL MEETING TO ORDER:**

### **CONSENT AGENDA:**

- ✓ MINUTES FROM 07-21-2022 BOARD MEETING:
- ✓ MINUTES FROM 07-28-2022 SPECIAL MEETING: INTERIM LOAN
- ✓ NEW CERTIFICATES-2, TRANSFERS-5 and  
COUNTY WATER AVAILABILITY FORMS (Ag Lot Split, C.U.P, Platted Subdivision)-0:
- ✓ TREASURER'S REPORT:
  - Unpaid Bills Report
  - Financial Summary

### **USDA LOAN:**

- ✓ Interim Loan
- ✓ USDA Loan Security
- ✓ Easements
- ✓ New Well Project Update: KU Lease Agreement
- ✓ Submit Monthly Request No. 2 to USDA

### **DISTRICT MANAGER'S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report
- ✓ Clough - Hwy. 24: 3,000' Line Extension Project Update
- ✓ LV#10 Wholesale Rate: Preliminary Allocation – Response from LV#10

### **OFFICE MANAGER'S REPORT:**

- ✓ Accounts Receivable Aging Report
- ✓ Payment Method Review
- ✓ Aqua Backflow, Inc.
- ✓ CD Maturing on 08/26

### **EXECUTIVE SESSION:** Personnel – Office Manager Position

### **BUSINESS:**

- ✓ Review Water Rates and Monthly Minimum for Next Calendar Year (includes City of McLouth & LV#10)
- ✓ Review Benefit Unit Application Procedures
- ✓ Agreement for Contract Services (New/On-Call Maintenance Services & Emergency Repairs) Goes Out For Proposal
- ✓ Review Calendar for Next Month's Agenda Items

**NEXT MEETING: September 15, 2022**